

GREEN PROCUREMENT POLICY

PURPOSE

Tecoma Primary School intends to promote a green purchasing culture throughout the school community. Where possible we are committed to the use of environmentally and socially responsible products, services and materials that are safe, perform satisfactorily and provide value for money over the product's lifetime.

SCOPE

At Tecoma Primary School, we endorse the implementation of sustainable practices. We recognise that all of our purchasing decisions have the potential to impact the community and the environment in both the short and long term, at a local and global level.

We aim to:

- advocate for and engage in purchasing behaviour that considers the impact of the goods and services we purchase and use.
- encourage a considered and sustainable approach to the purpose, use and disposal of resources, to reduce our school's ecological footprint.

POLICY

The Green Procurement Policy is to be made available to anyone purchasing goods or services on behalf of the school.

Where practical, purchasers should consider a balance of environmental and social factors against price, availability and performance, using the Green Procurement Guides below, to assess whether a product or service is environmentally preferred.

GUIDELINES FOR IMPLEMENTATION:

This includes the consideration of:

- the materials and resources used in manufacture, transport and packaging
- the toxicity of the product, its packaging or its manufacturing processes and future disposal
- resource efficiency
- the potential for recycling, re-use or disposal options
- sourcing local products where possible
- external providers' willingness to comply with sustainable practice
- fair trade designation.

FURTHER INFORMATION AND RELATED POLICIES

For further information see the following policies on the DE website: Looking Ahead - DEECD's Environmental Sustainability Strategy

<https://www.eduweb.vic.gov.au/edulibrary/public/schadmin/environment/lookahead.pdf>

DEECD 2013 – 17 Strategic Plan

<http://www.education.vic.gov.au/Documents/about/departments/stratplan201317.pdf>

CERES <https://sustainability.ceres.org.au/we-content/uploads/sites/4/2013/04/CERES-Guidelines-for-Green-Purchasing-Policy.pdf>

POLICY REVIEW AND APPROVAL

<i>This policy has a review cycle of 2-3 years</i>	This policy was approved by School Council on 8th August 2025 and is scheduled for review in August, 2027 .
<i>Reviewed by</i>	<i>Phil Darbyshire, Lisa Hoskins-Faul, Chelsey Robins, Lisa Dell and Kellie Sullivan</i>
<i>Approved by</i>	Principal – Brooke Cross School Council President – Lisa Dell