



October 21, 2022

Parent/Guardian Contributions 2023

Dear Parent/Guardian,

Tecoma Primary School is looking forward to another great year of teaching and learning and would like to advise you of Tecoma's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary.

Keeping in mind the current state governments parent payment policy, to continue the provision of our high standard of education, along with facilities, maintenance, and well-being services for our students, we request your support in making these voluntary contributions.

Within our school, voluntary financial contributions have allowed us to:

- *Purchase the very best literacy/library and numeracy resources for students, including new reading materials and more hands-on maths resources*
- *Continually improve our school playgrounds and outdoor areas, equipment and the further development of our vegetable garden & sustainability program.*
- *Ensure that all children have access to IT devices as needed and that our teaching staff have access to interactive televisions to enhance the engagement and learning of our students*
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With all families in mind, School Council has strived to keep 2023 costs to a minimum, as per our parent payment policy guidelines. We wish to assure you that we practise due diligence in all purchases made, accessing best value programmes/supplies through specialist providers.

Thank you for helping us make Tecoma Primary School the best it can possibly be. Your efforts made throughout the school year, whether that's through fundraising or volunteering your time, make a huge difference to our school and the programs we can offer our students.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Sincerely,

Rohan Thompson
Principal.

Lisa Dell
School Council President.

Hannah Godlevsky
School Council Treasurer.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.