

TECOMA PRIMARY SCHOOL OSHC MEDICAL CONDITIONS POLICY

PURPOSE

To ensure that Tecoma Primary School OSHC provides appropriate support to students with health care needs.

OBJECTIVE

To explain to Tecoma Primary School OSHC parents, carers, and staff the processes and procedures in place to support students with health care needs at school.

POLICY

This policy should be read with Tecoma Primary School OSHC's *First Aid, Administration of Medication, Anaphylaxis and Asthma* Policies.

Health support plan

In order to provide appropriate support to children at Tecoma Primary School OSHC who may need medical care or assistance, a Medical Health Support Plan will be prepared by the Nominated Supervisor/Responsible Person in consultation with the child, their parents, carers and treating medical practitioners.

Student Medical Health Support plans help our program to assist students with:

- routine health care support needs, such as supervision or provision of medication
- personal care support needs, such as assistance with personal hygiene, continence care, eating and drinking, transfers and positioning, and use of health-related equipment
- emergency care needs, such as predictable emergency first aid associated with asthma, seizure or diabetes management.

Students with complex medical care needs, for example, tracheostomy care, seizure management or tube feeding, must have a Support Plan which provides for appropriate staff to undertake specific training to meet the student's particular needs.

At enrolment or when a health care need is identified, parents/carers should provide accurate information about the student's condition or health care needs, ideally documented by the student's treating medical/health care practitioner on a Medical Advice Form (or relevant equivalent).

Tecoma Primary School OSHC may invite parents and carers to attend a Student Support Group meeting to discuss the contents of a student's Health Support Plan and assistance that the student may need at school or during school activities.

Where necessary, Tecoma Primary School OSHC may also request consent from parents and carers to consult with a student's medical practitioners, to assist in preparing the plan and ensure that appropriate school staff understand the student's needs.



Medical Health Support Plans will be reviewed:

- when updated information is received from the child's medical practitioner
- when the school, child or parents and carers have concerns with the support being provided to the child
- if there are changes to the support being provided to the child, or
- on an annual basis.

Management of confidential medical information

Confidential medical information provided to Tecoma Primary School OSHC to support a student will be:

- recorded on the child's enrolment form
- shared with all relevant staff so that they can properly support children diagnosed with medical conditions and respond appropriately if necessary.

COMMUNICATION

This policy will be communicated to Tecoma Primary School community in the following ways:

- Available publicly on our school's website
- Made available in hard copy from the OSHC program upon request.